

**Muncy Creek Township
Organizational/Regular Supervisor's Meeting**

January 2, 2024

AGENDA

1. Call Meeting to Order
2. Pledge of Allegiance
3. Public Comment on Agenda Items
4. Appoint Temporary Chairman and Temporary Secretary
5. Temporary Chairman receives nominations for Chairman
6. Chairman receives nomination for Vice Chairman
7. Motion to Keep Temporary Positions – Part-time Road Workers, Park Employee
8. Motion to fill Temporary Positions–Part-time Road Workers–F. Smith, Feigles, Hipple, Brown, Hall, Newcomer, Whitmoyer, Phillips
9. Motion to fill Temporary Position – Park Employee – Brown
10. Motion to appoint Zoning/Codes Officer – Code Inspections, Inc.
11. Motion to appoint Secretary/Treasurer – Cari Buck
12. Motion to retain Regular Employees – Lloyd Smith, Seth Green & Preston Shipman
13. Motion to appoint Roadmaster – Lloyd Smith
14. Motion to appoint EMA – Chad Tobias
15. Motion to appoint Solicitor and set salary at \$120/hr. – Mike Wiley and Firm
16. Motion to appoint Township Engineer(s) – Vassallo Engineering with Pysher Associates as alternate
17. Motion to appoint Chairman Vacancy Board – Bill Poulton
18. Motion to appoint Member to Zoning Hearing Board (3-year term) to end 2027 – Kim Walker, Alternate
19. Motion to appoint Representative and Alternate to West Branch COG – Lloyd Smith & Cari Buck
20. Motion to approve West Branch COG to use the MCT meeting room the 3rd Tuesday of every month
21. Motion to appoint SEO – Jami Nolan with Craig June as the back-up
22. Motion to appoint CPA for Payroll – Richard C. Lowe, P.C.
23. Motion to appoint Delegates for TCC per resolution 09-96 – Cari Buck (alternate Whitmoyer)
24. Motion to set treasurer's bond (\$400,000) – Travelers through HA Thompson
25. Appoint depository for all bank accounts (Muncy Bank) Transition to Citizen & Northern in 2024
26. Set salary for employees: (part time and full time)
27. Set salary for Secretary/Treasurer
28. Approve benefit package for employees
29. Set Clothing Allowance (\$500 per year/\$250 per half)
30. Set mileage rate – IRS Rate is 67 cents per mile driven
31. Approve meeting dates for 2024 – (3rd Mon.) 2/19, 3/18, 4/15, 5/20, 6/17, 7/15, 8/19, 9/16, 10/21, 11/18, 12/16 @ 7p
32. Adjourn Organizational Meeting/Call Regular Meeting to Order
33. Announce executive session on 12/21/23 to discuss personnel
34. Fire Company Report –
35. Road Master Report -
36. Approve Supervisors, Sec. and employees to attend Township convention Hershey – April 14-17, 2023 – Appoint voting delegate
37. Approve Wages for Days Attending 2024 Convention
38. Waive Reading and Approve Supervisor's Meeting Minutes (December 18, 2023)
39. WBRA Update
40. Code Inspections Report –
41. Public Comments
42. Adjourn