

**MUNCY CREEK TOWNSHIP  
SUPERVISORS ORGANIZATIONAL/REGULAR MEETING**

**January 3, 2023**

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A Muncy Creek Township Supervisors Organizational/Regular Meeting was held at the Township building on Monday, January 3, 2023, at 7:00 p.m. The meeting was called to order by acting chairman, Gary Phillips followed by the pledge of allegiance. The following were present:

**Members:** Dan DeMuro Sr., Gary Phillips

**Others:** Mike Wiley (left 7:43 p.m.), Joe Burget Jr., Doug Berry, Cindy Newcomer, Eric Newcomer, Bill Poulton, Brandie Green, Seth Green, Logan Laidacker, Lloyd Smith, Cari Buck

**Public Comment** was called for. There were no comments.

A motion was made by G. Phillips, seconded by D. DeMuro, to appoint the Solicitor, **Mike Wiley**, as **temporary chairman**, **Cari Buck** as **temporary secretary**. Motion carried.

M. Wiley, Temporary Chairman, then declared the office of Chairman open for nominations. G. Phillips nominated Gary Phillips. G. Phillips and D. DeMuro cast a unanimous ballot in favor, to close nominations and **appoint Gary Phillips as Chairman**. Motion carried.

G. Phillips, Chairman, then accepted nominations for Vice Chairman. G. Phillips nominated Dan DeMuro. G. Phillips and D. DeMuro cast a unanimous ballot in favor, to close nominations and appoint **Daniel DeMuro Sr. as Vice Chairman**. Motion carried.

A motion was made by G. Phillips, seconded by D. DeMuro, to keep **temporary positions for part-time road workers, and park employees** per policy. Motion carried.

A motion was made by G. Phillips, seconded by D. DeMuro, to **fill the temporary part-time road workers** with Frank Smith, Charlie Feigles, John Hipple, Lori Brown, Joe Hall, Dan DeMuro, Dan Whitmoyer and Gary Phillips. Motion carried.

A motion was made by G. Phillips, seconded by D. DeMuro, to **fill the temporary part-time park employee** with Lori Brown. Motion carried.

A motion was made by G. Phillips, seconded by D. DeMuro, to **appoint Code Inspections Inc., as the zoning/codes officers**. Motion carried.

A motion was made by G. Phillips, seconded by D. DeMuro, to **appoint Cari Buck as the Secretary/Treasurer**. Motion carried.

A motion was made by G. Phillips, seconded by D. DeMuro, to retain Lloyd Smith and Seth Green as **regular full-time employees**. Motion carried.

A motion was made by G. Phillips, seconded by D. DeMuro, to **appoint Lloyd Smith as the Road Master**. Motion carried.

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A motion was made by G. Phillips, seconded by D. DeMuro, to **appoint Chad Tobias as the EMA, and Lloyd Smith as the Assistant EMA.** Motion carried.

A motion was made by G. Phillips, seconded by D. DeMuro, to **appoint J. Michael Wiley with McCormick Law Firm as Solicitor,** at a rate of \$120.00 per hour, with a member of McCormick Law Firm as backup. Motion carried.

A motion was made by G. Phillips, seconded by D. DeMuro, to **appoint Vassallo Engineering as the engineer** for the Township with **Pysher & Associates as the alternate engineer.** Motion carried.

A motion was made by G. Phillips, seconded by D. DeMuro, to appoint William Poulton as chairman of the **Vacancy Board.** Motion carried.

A motion was made by G. Phillips, seconded by D. DeMuro, to appoint Layne Oden to serve on the **Zoning Hearing Board** for a three-year term ending December 2026. Motion carried.

A motion was made by G. Phillips, seconded by D. DeMuro, to appoint Mark Kreisher to serve on the **Planning Commission Board** for a four-year term ending December 2027. There is also a vacant seat with a four-year term ending December 2027 that needs filled. Motion carried.

A motion was made by G. Phillips, seconded by D. Demuro, to appoint Leon Liggitt to serve on the **Sewer Authority** for a five-year term ending December 2028. Motion carried.

A motion was made by G. Phillips, seconded by D. DeMuro, to appoint Lloyd Smith as the representative and Dan Whitmoyer as the alternate to the **West Branch COG.** Motion carried.

A motion was made G. Phillips, seconded by D. DeMuro, to appoint Jami Nolan as the **Sewage Enforcement Officer (SEO)** for Muncy Creek Township. Motion carried.

A motion was made by G. Phillips, seconded by D. DeMuro, to appoint Richard C. Lowe, P.C. for **Muncy Creek Township Payroll.** Motion carried.

A motion was made by G. Phillips, seconded by D. DeMuro, to appoint Cari Buck as the delegate and Dan Whitmoyer as the alternate for the **Tax Collection Committee (TCC committee)** per resolution 09-96. Motion carried.

A motion was made by G. Phillips, seconded by D. DeMuro, to approve renewing the **Treasurer's bond,** at the price of \$400,000 with Travelers through H.A. Thompson. Motion carried.

A motion was made by G. Phillips, seconded by D. DeMuro, to appoint **Muncy Bank and Trust** as the depository. Motion carried.

A motion was made by G. Phillips, seconded by D. DeMuro, to **give a 6% raise to all full-time employees, including the Secretary/Treasurer.** Motion carried.

A motion was made by G. Phillips, seconded by D. DeMuro, to keep the **benefit package** for full time employees the same. The benefits package is still providing a big savings to the township. Motion carried.

A motion was made by G. Phillips, seconded by D. DeMuro to reinstate/set the **clothing allowance at \$400 per year** for full-time regular employees (\$200 twice a year). Motion carried.

A motion was made by G. Phillips, seconded by D. DeMuro, to set the **mileage rate** for use of personal automobiles in regards to township business at the rate of .655 cents per mile. Motion carried.

A motion was made by G. Phillips, seconded by D. DeMuro, to set the remaining **2023 Board of Supervisors meeting dates** for the third Monday of each month at 7:00 p.m. and approve the secretary advertising the dates. Motion carried.

A motion was made by G. Phillips, seconded by D. DeMuro, to **adjourn the organizational meeting** and called the **Supervisors regular meeting** to order at approximately 7:21 p.m. Motion carried.

**Fire Company Report** – November & December reports not received. A motion was made by G. Phillips, seconded by D. DeMuro to approve the release of the \$32,000, as budgeted, to cover the cost of the road crossing, 6” water main for the new MAVFC building. Motion carried.

**Roadmaster Report** – There have been some minor snow events, everything went well. Having a salt issue again, there has been garbage in the salt delivered from Cargill, Inc.

A motion was made by G. Phillips, seconded by D. DeMuro, to approve supervisors, secretary and full-time road crew to attend the **Township Convention in Hershey April 23-26, 2023, with the chairman, Gary Phillips, being the voting delegate.** Motion carried.

A motion was made by G. Phillips, seconded by D. DeMuro, to approve **paying wages** while attending the Township Convention in Hershey for full-time employees. Motion carried.

A motion was made by G. Phillips, seconded by D. Whitmoyer, to **waive the reading and approve the minutes** from December 19, 2022 Supervisor’s Meeting. Motion carried.

**WBRA Update** – No WBRA member was present to provide an update.

**Code Inspection’s Report** – November report was received.

A motion was made by G. Phillips, seconded by D. DeMuro to grant approval with conditions in regards to the 12/19/22 Conditional Use Hearing for Solar Renewable Energy, LLC. Motion carried.

A motion was made by G. Phillips, seconded by D. DeMuro to approve Stormwater Management Ordinance #23-54, as advertised on 12/26/22. Motion carried.

Mike Wiley left the meeting at 7:43 P.M.

**Public comments:**

**C. Newcomer:** Why is the township switching SEO's? Gene Powlus has retired. Was the MAVFC invoice for the water line put out to bid by the township or by MAVFC? Who is going to the convention? Are part-time employees allowed? Did the board approve Act 57 at the December meeting?

**B. Poulton:** Regarding the benefits package for employees? Could you provide more detail?

**C. Newcomer:** Could you offer highlights of the new stormwater management ordinance? Is the township working on codification?

**E. Newcomer:** Did you consult Planning Commission on the new stormwater management ordinance?

**C. Newcomer:** Who enforces and inspects stormwater?

**E. Newcomer:** When was the stormwater management ordinance advertised? What was the rate for the part-time employees?

A motion was made by G. Phillips, seconded by D. DeMuro, to **adjourn** the meeting at approximately 7:55 p.m. Motion carried.

Respectfully Submitted,

Cari Buck, Township Secretary